

**Government of NCT of Delhi
Delhi Disaster Management Authority**

No.F/DDMA/COVID-19/2020/1/128

Dated: 02.05.2020

ORDER

Whereas, the Delhi Disaster Management Authority (DDMA) is satisfied that the NCT of Delhi is threatened with the spread of COVID-19 epidemic, which has already been declared as a pandemic by the World Health Organisation, and has considered it necessary to take effective measures to prevent its spread in NCT of Delhi;

And whereas, Govt. of India has notified lockdown all over India, including the territory of NCT of Delhi till midnight of 17th May, 2020 to curb the menace of COVID-19;

And whereas, Delhi Disaster Management Authority has issued various orders/ instructions from time to time to all authorities concerned to take all required measures to appropriately deal with the situation;

And whereas, Department of Financial Services, Ministry of Finance, Govt. of India vide letter dated 01.04.2020 has conveyed detailed guidelines with regard to disbursement of funds under the Prime Minister Garib Kalyan Yojana such as staggering of account holders to avoid crowding and maintaining social distancing; publicizing the modalities of staggering and cash distribution; and provision of adequate security personnel at bank branches and business correspondents (BCs) to maintain law & order and social distancing;

And whereas, the Delhi Disaster Management Authority (DDMA) vide Order No. DDMA/COVID-19/2020/18 dated 03.04.2020 (copy enclosed) has directed all authorities/departments concerned to strict compliance of guidelines conveyed by Ministry of Finance as above;

And whereas, Department of Financial Services, Ministry of Finance, Govt. of India vide letter dated 01.05.2020 (copy enclosed) has further conveyed certain guidelines with regard to Direct Cash Transfer to women PMJDY account-holders under PM Garib Kalyan Package in the light of COVID-19 pandemic - ex-gratia payment @ Rs. 500 for May, 2020;


Now therefore, in exercise of the powers conferred under Section 22 of the Disaster Management Act, 2005, the undersigned, in his capacity as Chairperson, State Executive Committee, GNCT of Delhi, hereby directs that all Departments/Authorities concerned of GNCT of Delhi as well as District Magistrates of Delhi and their counterparts Deputy Commissioners of Police, Delhi shall ensure that:-

- a) In order to maintain social distancing and orderly withdrawal of money by beneficiaries, the arrival of account-holders at the branches, BCs and ATMs for withdrawal of the money shall be staggered. In this regard, the following schedule of disbursement may be followed based on the last digit of the account number of the beneficiary:

Women PMJDY accountholders having account number with last digit as	Date on which amount could be withdrawn by the beneficiaries
0 or 1	04.05.2020
2 or 3	05.05.2020
4 or 5	06.05.2020
6 or 7	08.05.2020
8 or 9	11.05.2020

After 11.05.2020, any beneficiary may go to branch or BC on any date as per normal banking hours for disbursement.

- b) Banks may accordingly, phase in the credit to beneficiary account. The above schedule may also be intimated to the beneficiaries through sms intimation on the lines suggested vide DFS letter dated 1st April, 2020.
- c) The Banks may, inter alia, ensure the following:
- Adequate liquidity at the bank branches and with the Business Correspondents.
 - Regular replenishment of ATMs to meet the requirement.
 - Where required, mobile ATMs with sufficient cash may be arranged.
 - SMSs are sent to the beneficiaries regarding time schedule for withdrawal.
 - SMSs may also be sent to the beneficiaries requesting them to utilize digital payment modes with a view to comply with the prescribed safeguards.
- d) In addition to sms messages, local publicity (through local channels/ print media / cable operators / local radio / other channels) also be carried out making clear that the money credited to the accounts of the women PMJDY account holder beneficiaries is available for withdrawal when required and if the beneficiary needs to draw the money immediately, she may approach the bank branch or BC as per the schedule mentioned at above para. It may be emphasized that the schedule has been drawn up in the interest of orderly disbursement while maintaining social distancing.
- e) SLBC conveners to immediately contact the authorities concerned of Govt. of NCT of Delhi and apprise them of the staggering plan and seek their support for suitable security arrangements at branches, BC kiosks and ATMs.
- f) District Authorities and Police Administration are in preparedness to coordinate with banks during the disbursement of money to the people covered under PM Garib Kalyan Yojana.
- g) Ensure smooth disbursal of money to the beneficiaries of PM Garib Kalyan Yojana.
- h) Compliance of above said guidelines of Department of Financial Services, Ministry of Finance, Govt. of India.
- i) Bank shall ensure staggering of account holders for payment and avoid crowding so as to maintain social distancing.
- j) Commissioner of Police, Delhi to direct the District DCPs of Delhi Police to make adequate security arrangement (including providing sufficient numbers of Police personnel) at all bank branches and BCs to maintain law & order and social distancing.


(Vijay Dev) 21/5/20

Chief Secretary, Delhi

Copy for compliance to:

1. Commissioner of Police, Delhi
2. Pr. Secretary (Revenue)-cum-Divisional Commissioner, GNCTD.
3. Secretary (Finance), GNCTD.
4. All District Magistrates of Delhi.

Copy for information to:

1. Pr. Secretary to Hon'ble Lt. Governor, Delhi.
2. Addl. Secretary to Hon'ble Chief Minister, GNCTD
3. Secretary to Hon'ble Dy. Chief Minister, GNCTD.
4. Secretary to Hon'ble Revenue Minister, GNCTD
5. Secretary to Hon'ble Health Minister, GNCTD
6. Secretary to Hon'ble Labour Minister, GNCTD

7. Secretary to Hon'ble Social Welfare Minister, GNCTD
8. Secretary to Hon'ble F&S Minister, GNCTD
9. Addl. Chief Secretary (Home), GNCTD
10. Director, DIP, Govt. of NCT of Delhi for wide publicity.
11. All District Deputy Commissioners of Police, Delhi.
12. System Analyst, O/o Divisional Commissioner, Delhi for uploading the order on the website –
ddma.delhigovt.nic.in
13. Guard file.

No. 21(23)/2014-FI (Mission)
Government of India
Ministry of Finance
Department of Financial Services

3rd floor, Jeevan Deep Building
Sansad Bhavan, New Delhi-110 001
Dated: 01.05.2020

To

1. Chairman, State Bank of India
2. MD & CEOs of other Public Sector Banks and major Private Sector Banks

Subject: Direct cash transfer to women PMJDY account-holders under PM Garib Kalyan Package in the light of COVID-19 pandemic – ex-gratia payment @ Rs. 500 for May 2020

Sir/Madam,

Please refer to the announcement made by the Hon'ble Finance Minister 26.3.2020 regarding ex-gratia payment of Rs. 500 per women PMJDY accountholders, for three months during April to June 2020 under PM Garib Kalyan Package.

2. In this regard, the funds to credit an amount of Rs. 500 in each such PMJDY account belonging to woman account-holders for the month of May 2020 are expected to be released by Ministry of Rural Development (MoRD) any day between 1st and 2nd May 2020 and the authorization letter would be issued accordingly. You are requested to take all necessary action to keep the system ready so that the moment the funds are received from MoRD, beneficiary accounts could be credited immediately without any delay.

3. In order to maintain social distancing and orderly withdrawal of money by beneficiaries, it would be appropriate to stagger the arrival of account-holders at the branches, BCs and ATMs for withdrawal of the money. In this regard, the following schedule of disbursement may be followed based on the last digit of the account number of the beneficiary:

Women PMJDY accountholders having account number with last digit as	Date on which amount could be withdrawn by the beneficiaries
0 or 1	4.5.2020
2 or 3	5.5.2020
4 or 5	6.5.2020
6 or 7	8.5.2020
8 or 9	11.5.2020

After 11.5.2020, any beneficiary may go to branch or BC on any date as per normal banking hours for disbursement.

4. Banks may accordingly, phase in the credit to beneficiary account. The above schedule may also be intimated to the beneficiaries through sms intimation on the lines suggested vide DFS letter dated 1st April 2020.

5. In addition to sms messages, local publicity (through local channels / print media / cable operators / local radio / other channels) may also be carried out making clear that the money credited to the accounts of the women PMJDY accountholder beneficiaries is available for withdrawal when required and if the beneficiary needs to draw the money immediately, she may approach the bank.

branch or BC as per the schedule mentioned at above para. It may be emphasized that the schedule has been drawn up in the interest of orderly disbursement while maintaining social distancing.

6. In this context, SLBC conveners may immediately contact the State Governments, apprise them of the staggering plan and seek their support for suitable security arrangements at branches, BC kiosks and ATMs. The State Government may also be requested to issue suitable instructions to the District administration and police authorities to support the banks in arranging orderly disbursement of money to the beneficiaries and in carrying out local publicity. Suitable instructions in this regard may also be issued to branch officials and Business Correspondents.

7. The following, may also, inter alia, be ensured:

- i. Adequate liquidity at the bank branches and with the Business Correspondents
- ii. Regular replenishment of ATMs to meet the requirement
- iii. Where required, mobile ATMs with sufficient cash may be arranged
- iv. SMSs are sent to the beneficiaries regarding time schedule for withdrawal
- v. SMSs may also be sent to the beneficiaries requesting them to utilize digital payment modes with a view to comply with the prescribed safeguards.

8. It is also requested that flash reports may be sent to Department of Financial Services (at missionfi@nic.in) for which separate formats & instructions will be sent shortly.

Yours faithfully,


(Suchandra Misra)
Joint Secretary
Tel No 011-23745151

Copy to:
GM, SLBC Convenors