

## **Draft TOR: Inter Agency Multi Sectoral Assessment – Assam Floods 2012**

### **1. Background:**

The continues rainfall in the catchment areas of river Bhramputra, Barak and their tributaries during the third week of June has led to worst floods in the recent history of Assam which is spread over 27 districts, has taken 125 lives and has affected 9.35 hectares of land in 4, 540 villages and 23, 91, 369 people.<sup>1</sup> With 43 number of breaches in the embankment of river Bhramputra alone and the water level still flowing above the danger mark, the situation is of grave concern as it has spread over many districts which are traditionally not affected by Bhramputra river floods. The region is expected to be hit by second and third wave of flood as the monsoon season progresses.

The flood has displaced a large number of people who are taking shelter in temporary camps on high ground and many are migrating to other places. Even though the Government and the Civil Society are responding to the needs, the current efforts don't seem sufficient as many areas are inaccessible and the health and living conditions in camps are deteriorating forcing people to migrate to other regions.<sup>2</sup> This is leading to many protection issues especially with vulnerable groups, children, women, adolescent girls, dalits, tribals, minorities, aged, etc.

The trend of annual flooding in Assam has created a fatigue in the minds of donors, responders, media and authorities and the emergency situation is not getting the attention it need to prevent the looming humanitarian crisis.

- 2. Initial assessment and Coordination:** Inter Agency Group (IAG) in Assam proactively initiated the coordination efforts in Assam, collating initial data/assessment of different agencies and organising for initial inter agency assessment. Sphere India supported the IAG efforts from backend by connecting agencies connect with IAG and help with the analysis. In the last meeting at IAG and Sphere India, it was felt that the information on sector needs is still not complete and there is a need for a multi sector detailed assessment at this stage to build a more informed analysis for prioritising the response by agencies and advocating with media, donors, corporate and authorities at all levels.

- 3. Inter Agency Multi Sector Detailed Assessment:** This document defines the terms of reference for the interagency multi sector detailed assessment.

### **4. Objectives:**

The primary objective of this assessment exercise is to map over all sectors specific humanitarian needs emerging at this stage of the emergency situation, provide an analysis for prioritisation of issues with in different sectors in worst affected geographical areas as immediate, short term and long term needs.

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<sup>1</sup> As per assessment report published by Assam State Disaster Management Authority available at [http://sdmassam.nic.in/download/Assam\\_Flood\\_Report\\_15.07.2012.pdf](http://sdmassam.nic.in/download/Assam_Flood_Report_15.07.2012.pdf)

<sup>2</sup> Ibid. As per the situation report, the numbers of camps have drastically reduced from 622 to 42 stating that about 4, 73, 654 people have left the camps even though most of the settlements are not in livable conditions.

The assessment may also look in the specific preparedness and advocacy measures required for the probable future waves of floods as monsoon season has just begun.

5. **Team:** The team for this assessment exercise comprise of:
- a) **Strategic Assessment Management working group:** This group will be chaired by the Chair of Sphere India URS and will involve members of Sphere India URS and advocacy subcommittee, IAG Assam Core Committee, sectoral leads as per the nominations made by different agencies for strategic technical inputs. This group may continue to function beyond this assessment mission to continue monitoring changing humanitarian scenario due to these floods in Assam.
  - b) **State level assessment group:** This group will be led by Assam IAG and will comprise of Field level agency representatives. This group will help in collecting field level data as per the formats approved by Strategic Assessment Management working group and share with IAG and Sphere India as per defined timelines.
  - c) **Field Mission:** This group will comprise of people from National, State and field level groups who will undertake specific field visits to collect indepth sectoral and technical information not available through current analysis.

The evolving list of the members of Strategic assessment and management working group, field mission and field based working group is attached herewith as annexure 1.

6. **Roles and Responsibilities:**

- a) **Strategic assessment management group:**
  - i) Design, plan and manage the multi sector assessment as required.
  - ii) Support coordination of need assessments across sector coordination groups and agencies.
  - iii) Promote harmonization of assessments through use of common assessment formats and agreed sectoral indicators
  - iv) Share results of ongoing needs assessment by different agencies as well as information on current and planned assessments
  - v) Promoting partnerships with national, state and district authorities around information needs
  - vi) Serving as a forum for the open analysis of the humanitarian situation.
- b) **State level assessment Group:**
  - i) IAG Assam to lead similar functions as above at state level.
  - ii) Collect data as per agreed common assessment format through agencies working in the field.
  - iii) Atleast collect one filled form for each affected block.
  - iv) Collate data from format to develop initial analysis of sector priorities for immediate, short and long term needs.
  - v) Integrate with strategic assessment management group.

**c) Field mission:**

- i) To review the analysis shared by Strategic assessment management group (revised from analysis of field based assessment group).
- ii) Identify gaps for in depth sector specific information not available in current analysis and share with other sector leads in the mission.
- iii) Define formats, tools and methodologies for collecting information on these gaps.
- iv) Identify communities for field visits in consultation with field based assessment group (in a meeting with IAG Assam).
- v) Undertake field visits with support from field based assessment group.
- vi) Develop sector specific reports
- vii) Integrate inter sectoral issues and develop a multi sector assessment report.

**7. Timeline:** The suggested timeline for this assessment exercise is given in annexure 2. This time line may be revisited by consensus before finalisation of this draft TOR.

**8. Logistics:**

- a) Sphere India to overall coordinate the exercise under leadership of IAG Assam.
- b) For the field mission, all agencies to take care of their own logistics arrangement for travel upto Gauhati.
- c) The stay and accommodation at Gauhati will be coordinated by IAG Assam. Agencies to take care of their own expenses.
- d) The field visits will be coordinated by IAG Assam. The expenses incurred during field visits will be later shared equally by all participating agencies.

**9. References: (Attached)**

- a) Sphere India Rapid Common Assessment format
- b) Sphere India Detailed Common Assessment format
- c) IASC assessment format
- d) IASC operating guidance for coordinated assessments in humanitarian crisis.
- e) Response Matrix
- f) IAG Assam initial inter agency rapid assessment report.

**10. Annexure:**

**Annex 1. Inter Agency Multi Sector Assessment Team**

**Annex 2. Suggested Time line**

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## Annexure 1:

## Assam Floods 2012 - Inter Agency Multi Sectoral Assessment Team

Sno	Sector	Agency	Agency Nominations			Contacts		Remarks
			Strategic Group	State level Group	Field Mission	Email	Phone	
1	WASH	Oxfam	Zubin + Bipul		to be nominated	zubin@oxfamindia.org, zubinzaman@gmail.com	9810017706	
		PCI	Akhil		to be nominated	<a href="mailto:akhil@pciindia.org">akhil@pciindia.org</a>	9650178867	
		Christian Aid	Ghasi lal Gujar		Ghasi lal Gujar	<a href="mailto:ggujar@christian-aid.org">ggujar@christian-aid.org</a>	8287755021	
2	Food Security	CRS	Cassie + Rekha		to be nominated	<a href="mailto:cassie.dummett@crs.org">cassie.dummett@crs.org</a> , <a href="mailto:rekha.Shetty@crs.org">rekha.Shetty@crs.org</a>	9899188301/9869408890	
3	Livestocks (and other animals)	WSPA	Ashish Sutar + Hansen		Hansen Thambi	<a href="mailto:AshishSutar@wspa-asia.org">AshishSutar@wspa-asia.org</a> / <a href="mailto:HansenThambiPrem@wspa-asia.org">HansenThambiPrem@wspa-asia.org</a>	1146539342/	
4	Nutrition	ACF	Manish Jain		Bhami + Riaz	hom@in.mission-acf.org / deputycmn@in.mission-acf.org	9711200379/9711200383	
5	Shelter	Seeds	Shivangi			shivangi@seedsindia.org	9871097212	
		Christian Aid	RamKishen		Rakesh	<a href="mailto:rkishan@christian-aid.org">rkishan@christian-aid.org</a>	8527556611	

		CASA	Nirmal Singh		Lesehu	casa@del6vsni.net.in, nirmal@casa-india.org	9811150495	
		DCA	Aditi Ghosh		Aditi Ghosh	<a href="mailto:adg.india@dca.dk">adg.india@dca.dk</a>	9958806493	
6	Public Health	EHA	Peniel		Dr. Pretesh Kiran	<a href="mailto:peniel@ehahealth.org">peniel@ehahealth.org</a>	9818637612	
7	Education	Save the Children	Ray Kancharla		Avinash	<a href="mailto:r.kancharla@savethechildren.in">r.kancharla@savethechildren.in</a>	9818792326	
8	Logistics/Coordination/Humanitarian Standards	Sphere India+IAG	Vikrant +		Vikrant + Abdul +	<a href="mailto:vik@sphereindia.org.in/iagassam@gmail.com">vik@sphereindia.org.in/iagassam@gmail.com</a>	981866831	
<b>Protection and Inclusion</b>								
9	Children	Save the Children	Ray Kancharla		Avinash	<a href="mailto:r.kancharla@savethechildren.in">r.kancharla@savethechildren.in</a>	9818792326	
9	Tribals/Dalits/Minorities	Christian Aid	RamKishen		to be nominated	<a href="mailto:rkishan@christian-aid.org">rkishan@christian-aid.org</a>	8527556611	
10	Aged	Helpage	Rajeshwar		Nilondra Tanya	<a href="mailto:rajeshwar@helpageindia.org">rajeshwar@helpageindia.org</a>	9810831113	
11	Disability	Handicap international	David			<a href="mailto:countrydirector@hi-india.org">countrydirector@hi-india.org</a>	9810153148	

**Annexure 2:****Suggested Time Line**

<b>Assam Floods 2012: Inter Agency Multi Sectoral Assessment: Time line</b>		
<b>Sno</b>	<b>Description</b>	<b>Date and Time</b>
1	Finalisation of the team	17th July 2:00 pm
2	Sharing of the draft TOR (by Sphere India) and Assessment format	17th July 17:00 hrs
3	Comments on TOR by team and finalisation of TOR	18th July 17:00
4	Finalisation of the revised assessment format	18th July 17:00
5	Sharing of the assessment format with IAG Assam and with the field agencies/partners	18th July, 19:00 hrs
6	Reporting of filled formats by field agencies (Attempt to be made to have atleast one format filled for each affected block)	20th July, 17:00
7	Collation of formats and analysis by Sphere and IAG team	21st July, 10:00 hrs.
8	Meeting of field mission team at Gauhati with IAG Assam (Decisions on communities to be visited and people to be interviewed etc based on analysis)	21st July, 11:00 hrs.
9	Field Visits (Community consultations)	21st and 22nd July
10	Interaction with Government people at district/state level	23rd july
11	Draft Report	25th July
12	Final report and debrief	26th July

